



# BIG SPRING FIREMEN'S RELIEF AND RETIREMENT FUND

## MINUTES OF A REGULAR MEETING OF THE BIG SPRING FIREMEN'S RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES FEBRUARY 12, 2026

The Big Spring Firemen's Relief and Retirement Fund Board of Trustees held a regular meeting on Thursday, February 12, 2026 at 8:30 a.m. in the Big Spring City Council located at 307 East 4<sup>th</sup> Street, Big Spring, Texas 79720, pursuant to notice.

**CALL TO ORDER:** Chairman Delk called the meeting to order at 8:30 a.m.

**ROLL CALL:**

**PRESENT:** Chairman Chanley Delk and Trustees Cecil Cevallos, Sandra Smith, Todd Darden, Jake Sparks and Matthew Sanchez

**ABSENT:** None

**ALSO PRESENT:** A.J. Weber (*via videoconference*) and Kevin Cavanaugh (*via videoconference*), Lauterbach & Amen (L&A)

**PUBLIC COMMENT:** There was no public comment.

**CERTIFY BOARD ELECTION RESULTS FOR ACTIVE FIREFIGHTER TRUSTEE POSITION:** The Board noted that 46 ballots were cast and 46 ballots were counted. The active firefighter trustee election results are as follows: 42 votes for Matthew Sanchez and 4 votes for Doug Hickson. Matthew Sanchez was elected as one of the active firefighter trustee positions for a three-year term expiring December 31, 2028.

**ADMINISTER OATH OF OFFICE FOR ACTIVE FIREFIGHTER TRUSTEE – MATTHEW SANCHEZ:** The Oath of Office was read by Matthew Sanchez.

**APPROVAL OF MEETING MINUTES:** *January 8, 2026 Regular Meeting:* The Board reviewed the January 8, 2026 regular meeting minutes. A motion was made by Trustee Sparks and seconded by Trustee Cevallos to approve the January 8, 2026 regular meeting minutes as written. Motion carried by roll call vote.

**AYES:** Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

**NAYS:** None

**ABSENT:** None

**REVIEW/APPROVE – RHI INVESTMENT REPORTS:** Mr. Harrell presented the Investment Performance and Asset Allocation Analysis for the Relief & Retirement Fund for the period ending December 31, 2025. Mr. Harrell discussed the market environment, investment manager status report, summary of investment changes, total fund composite and performance by investment managers. As of December 31, 2025 the year-to-date total net return is 13.70% for an ending market value of \$19,086,390.90. The current asset allocation is as follows: Real Estate 3%, Fixed Income at 23%, Equity at 60%, Specialty Funds at 12% and Cash at 2%.

Mr. Harrell presented the Investment Performance and Asset Allocation Analysis for the medical subsidy fund for the period ending December 31, 2025. Mr. Harrell discussed the market environment, investment manager status report, summary of investment changes, total fund composite and performance by investment managers. As of December 31, 2025, the year-to-date total net return is 11.2% for an ending

market value of \$1,002,805.54. The current asset allocation is as follows: Real Estate 5%, Fixed Income at 37%, Equity at 53% and Cash at 5%.

*Discussion/Possible Action – Westwood Investment:* The Board discussed the Westwood Investment and noted that they would reach out to Westwood for more details and would discuss further at the next regular meeting.

*Potential Purchase and/or Sale of Securities, Rebalancing of Assets:* The Board discussed rebalancing the portfolio. A motion was made by Trustee Cevallos and seconded by Trustee Darden to direct RHI to sell the floating rate position of TCW Senior Loan ETF and redeploy the proceeds to the Blackrock High Yield Bond Fund. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden  
NAYS: None  
ABSENT: None

**REVIEW/APPROVE – LAUTERBACH & AMEN MONTHLY FINANCIAL REPORTS:** The Board reviewed the Monthly Financial Report for the Retirement Fund for the twelve-month period ending December 31, 2025, prepared by L&A. As of December 31, 2025, the net position held in trust for pension benefits of the Retirement Fund is \$19,023,579.19 for a change in position of \$2,024,896.59. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report and the Monthly Disbursement Report for the period December 1, 2025 through December 31, 2025 for total disbursements of \$32,775.21.

The Board also reviewed the Monthly Financial Report for the Medical Subsidy Fund for the eleven-month period ending December 31, 2025 prepared by L&A. As of December 31, 2025, the net position held in trust for pension benefits of the Medical Subsidy Fund is \$1,001,253.98 for a change in position of \$121,094.81. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report and the Monthly Disbursement Report.

A motion was made by Trustee Smith and seconded by Trustee Cevallos to accept the Monthly Financial Reports as presented and to approve the disbursement shown on the Monthly December Disbursement Report in the amounts of \$32,775.21. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden  
NAYS: None  
ABSENT: None

**APPROVAL OF MONTHLY EXPENSES, TRUSTEE TRAINING EXPENSES AND OTHER EXPENSES:**

- A. Lauterbach & Amen invoice in the amount of \$2,525 for January 2026 administration services
- B. RHI invoice in the amount of \$9,543.19 Q1 2026 investment management fees for retirement fund
- C. RHI invoice in the amount of \$1,253.50 for Q1 2026 investment management fees for medical subsidy fund
- D. NCPERS 2026 Membership Dues invoice
- E. Trustee Training and Reimbursable Expenses
  - a. Approve Trustee Training and Travel Expenses for 2026
    1. TEXPERS Annual Conference April 26 – 29, 2026 in Galveston, Texas
    2. TEXPERS Summer Educational Forum August 2 – 4, 2026 in San Antonio, Texas
    3. NCPERS Annual Conference May 17 – 20, 2026 in Las Vegas, Nevada
    4. TLFFRA Peer Review May 7 – 8, 2026 in Austin, Texas

5. TLFRA Annual Conference October 4 – 7, 2026 in Harlingen, Texas

A motion was made by Trustee Darden and seconded by Trustee Sparks to approve the Lauterbach & Amen invoice in the amount of \$2,525, the RHI Invoices in the amounts of \$9,543.19 and \$1,253.50 the NCPERS Invoice in the amount of \$475 and training registration fees for the NCPERS Conference for Trustees Delk, Sparks, Sanchez and Cevallos in the amount of \$4,540. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** *Applications for Membership – Julian Munoz, David Neudorf, Jaron Peacock, Braden Reed and Gabriel Smith:* The Board reviewed the Applications for Membership submitted by Julian Munoz, David Neudorf, Jaron Peacock, Braden Reed and Gabriel Smith. A motion was made by Trustee Sparks and seconded by Trustee Cevallos to accept Julian Munoz, David Neudorf, Jaron Peacock, Braden Reed and Gabriel Smith into the Big Spring Firemens' Relief and Retirement Fund. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

*Contribution Refunds – Michael Adams, Matthew Allmand, Lane Coxe, Hugh Delaney, Arimani Stayner and Kaeze Zen:* The Board reviewed the contribution refund request forms for Michael Adams and Matthew Allmand. A motion was made by Trustee Darden and seconded by Trustee Cevallos to approve the contribution refund for Michael Adams in the amount of \$125,906.06 and Matthew Allmand in the amount of \$28,042.14. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

The Board noted that the contribution refund requests for Arimani Stayner and Kaeze Zen are in process. Further discussion will be held at the next regular meeting.

It was also noted that Lane Coxe and Hugh Delaney's refunds were approved at the January 8, 2026 meeting.

**APPLICATIONS FOR RETIREMENT BENEFITS:** *Approve Regular Retirement Benefits – Chad Pederson:* The Board reviewed the regular retirement benefit calculation for Chad Pederson prepared by L&A. A motion was made by Trustee Cevallos and seconded by Trustee Sparks to approve Chad Pederson's regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

**NEW BUSINESS:** *Review/Approve – Medical Subsidy Reimbursement – Steven Bedell:* The Board reviewed Steven Bedell's application for retiree medical subsidy benefits in the amount of \$2,790.50. A motion was made by Trustee Sparks and seconded by Trustee Cevallos to approve Steven Bedell's medical subsidy benefit in the amount of \$2,790.50. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

*Discussion/Possible Action – Medical Subsidy Benefit Eligibility:* The Board discussed whether to allow a member who leaves the Fund with 20 years of service but is under the age of 50 to access the subsidy immediately or upon reaching age 50. the medical subsidy benefit eligibility criteria and noted that confirmation of IRS rules regarding early access to the benefit for members under 50 years old will be investigated. Updates will be provided as they become available.

*Discussion – Actuarial Topics:* The Board discussed the ability to provide retirees with a contingent supplementary disbursement as a revision to the 13<sup>th</sup> check system. It was noted that any changes would require a Plan Document amendment and membership vote. L&A will draft language combining the medical subsidy plan eligibility changes and the 13<sup>th</sup> check methodology updates for Board review and discussion at the next regular meeting.

*Discussion/Possible Action – TEXPERS Delegate Designation Form:* The Board discussed the TEXPERS delegates. A motion was made by Trustee Cevallos and seconded by Trustee Darden to nominate Trustees Sparks and Sanchez as delegates. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

*Status Update – Affidavits of Continued Eligibility:* The Board noted that five affidavits remain outstanding. L&A will send second request affidavits to the outstanding pensioners. Updates will be provided as they become available.

**OLD BUSINESS:** The Board noted that new Trustee Sanchez will be added to the American Express account for training travel expenses and an iPad will be purchased for his use at Board meetings.

**ADJOURNMENT:** A motion was made by Trustee Smith and seconded by Trustee Darden to adjourn the meeting at 10:00 a.m. Motion carried by roll call vote.

AYES: Chairman Delk and Trustees Cevallos, Sparks, Smith, Sanchez and Darden

NAYS: None

ABSENT: None

The next regular meeting is scheduled for March 12, 2026 at 8:30 a.m.

signed copy on file

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Chanley Delk, Chairman

Attest:

signed copy on file

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Sandra Smith, Secretary

Minutes approved by the Board of Trustees on \_\_\_\_\_

*Minutes prepared by Elizabeth Adelman, Plan Administrator, Lauterbach & Amen*